

LANCASTER COUNTY OFFICE OF AGING
Advisory Council Minutes
150 North Queen Street
Planning Commission Conference Room #104
Lancaster, PA
February 1, 2016

Members Present: Emily Booker, Joe Burchill, Carl Kanaskie, Mary Keech, Bill Kelley, Tom Kloss*, Glenn Knight, Vicki Muzyk, Jennifer Opinaldo, Bob Sauders and Gloria Schleicher.
(*Associate Member)

Excused: Jon Walker

Staff: Jacqueline Burch, Eleanor Bosserman, Erica Shimp and Lon Wible

Guests: Commissioner Craig Lehman and Stu Wesbury, PA Council on Aging Representative

Chair Bob Sauders called the meeting to order at noon followed by the pledge to the flag. Minutes from the December 2015 meeting were approved.

Chair's Report

- Newly appointed Council members Joe Burchill, Vicki Muzyk and Gloria Schleicher were welcomed and introduced. An updated Council roster and list of meeting dates for 2016 was distributed. Any changes to information on the roster should be directed to Erica Shimp.
- A motion was made by Glenn Knight and seconded by Vicki Muzyk to approve the FY 2015-16 Area Plan Budget as presented. Motion passed unanimously.

Executive Director's Report

- Appreciation was expressed to the Board of County Commissioners for their financial support of the agency during the prolonged state budget impasse, as well as to the fiscal staff for their efforts during this time. Given the passage of a partial budget and allocation of related funds, provider payments and service to new consumers can begin.
- With the lifting of the County's hiring freeze, four of the dozen vacant positions will be prioritized for the first phase of posting /filling.
- The agency continues to work on improving timeframes for completing all types of assessments. The state-required 15-calendar day turnaround begins with the date a referral is received, and includes the gathering of needed information, making a home visit, completing the assessment form, conducting supervisory and nursing reviews of the documentation, and issuing a resulting outcome or level of care. High referral volume (300-350 received/month), complexity of cases, and staffing capacity have impacted these timeframes. New resources are being used to better track this process and identify areas of efficiency, which will be critical to our role in the state's anticipated implementation of managed long term services and supports.

Regional Council

- The annual conference and combined meetings with PA Department of Aging, Council on Aging, and Association of Area Agencies on Aging has been rescheduled for March 14-15. Topics of discussion are expected to include the work of the Elder Justice Task Force, the State Plan on Aging, and end-of-life decision making.

With no other business to conduct, the meeting adjourned at 1:35 PM.

Respectfully submitted,

Recorder

Executive Director

For additional information contact Lancaster County Office of Aging at (717) 299-7979 or e-mail: aging@co.lancaster.pa.us.